

Section E: For Time Frame Appeals ONLY

Timeframe refers to the limit of attempted credit hours allowed for a degree in the guidelines for federal or state aid. For this section, please contact your Academic Advisor to complete the information below and then attach the required memo. Main Campus students can find their Academic Advisor at advising.nmsu.edu.

To be completed by your Academic Advisor and Submitted with Memo

Academic Advisor Name (please print): _____

Phone Number: 575-646-_____ NMSU Email: _____@nmsu.edu

- 1. Has the student changed degree programs? Yes No
- 2. Has the student changed degree programs only once? Yes No
- 3. Is the student Second Degree Seeking? Yes No
- 4. Has the student changed degree programs twice or more? Yes No
- 5. Is the student expected to graduate within the next 1-2 semesters? Yes No

Academic Advisor Memo: Please attach an official NMSU letterhead listing the remaining courses and their credit hours, and the total of credit hours required for the student’s current degree plan.

Student Certification and Signature

I certify the information provided is true and correct to the best of my knowledge and belief. I also certify that I have reviewed and understood NMSU’s Satisfactory Academic Progress policy. If asked by my Financial Aid Advisor/Financial Aid Appeals committee, I agree to provide additional documentation for the verification of the information I have provided in my appeal. Any person who knowingly makes a false statement or misrepresentation on this form is subject to penalties which may include fines or imprisonment under the United State Criminal Code and 20 U.S.C. 1097. **WET SIGNATURE REQUIRED.**

Student Signature: _____ Date: _____

For more information regarding NMSU’s Satisfactory Academic Progress (SAP) Policy, visit fa.nmsu.edu/sap.

Please return this form to the Financial Aid Office at your primary campus.