



**Section E: Time Frame Appeals - *To be completed by your Academic Advisor and Submitted with Memo***

*If you are appealing for Time Frame, this section needs to be completed only by your Academic Advisor. The Academic Advisor must also attach an official memo, with the NMSU letterhead, listing the total credit hours needed for the degree program in addition to the remaining courses and number of credit hours needed to complete the current degree.*

Academic Advisor Name (please print): \_\_\_\_\_

Phone Number: 575-646-\_\_\_\_\_ NMSU Email: \_\_\_\_\_@nmsu.edu

- 1. Has the student changed degree programs?  Yes  No
- 2. Has the student changed degree programs only once?  Yes  No
- 3. Is the student Second Degree Seeking?  Yes  No
- 4. Has the student changed degree programs twice or more?  Yes  No

**Student Certification and Signature**

I certify the information provided is true and correct to the best of my knowledge and belief. I also certify that I have reviewed and understood NMSU's Satisfactory Academic Progress policy. If asked by my Financial Aid Advisor/Financial Aid Appeals committee, I agree to provide additional documentation for the verification of the information I have provided in my appeal. Any person who knowingly makes a false statement or misrepresentation on this form is subject to penalties which may include fines or imprisonment under the United State Criminal Code and 20 U.S.C. 1097. **WET SIGNATURE REQUIRED.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to the Financial Aid Office at your primary campus.**