

Username, PIN's & Password:

As an **NMSU student**, you should have the following in order to access all of the online options available to students:

ID: This is your Social Security Number

Username: _____
NMSU Email Account: username@nmsu.edu

NMSU PIN: _ _ _ _ _

Password: _____

And if you receive **Financial Aid**, you will also need:

Student FAFSA PIN: _ _ _ _ _ Parent FAFSA PIN: _ _ _ _ _
(If you are a dependent student)

*You can use this sheet to write them on as you go through and create them.

Creating your NMSU PIN, Username and Password:

1. Get online and type in the website:
<http://my.nmsu.edu>
2. Click on the link that says "Please CLICK HERE to activate your account now." *Notice: The links "Reset Your PIN" and "Forgot Your Password?"
3. Type in your Social Security Number/ID and select your birth date. You must accept the terms on the next page to continue.
4. The Site will walk you through the process of creating your username and NMSU PIN. Record them on this sheet. *Notice: Your username is also the beginning of your NMSU email account.
5. Click on the link to "Login" to MyNMSU. You will use your NMSU PIN as your password for this first login attempt.
6. Immediately you will be forced to create a password because your NMSU PIN has been "expired" as your password. Create a password and record it on this form. You are done! If you have questions, contact ICT Help Desk at (505) 646-1840.

